



Online Technology Resources

at Tabor College – Wichita

Important information about our online technology systems at Tabor College in Wichita (TCW):

Your Username & Password

Your username and password for MyTabor, Tabor Online, and Tabor Gmail is created after your application is complete. It will be provided to you via automated emails (one for MyTabor and one for the other network systems like Gmail, classroom computers, and Tabor Online).

Your password should never be shared with anyone. You are responsible for any activity that is done under your login. You will not need to provide your password to obtain technology assistance.

Problems with your username & password? Or forgot your password and need to have it reset? Email WichitaTechSupport@tabor.edu for assistance.

Tabor Online

This is TCW's learning management system which makes distance delivery of online courses and resources possible. Online students and those courses with important online components will be found here (and it's a completely separate site from MyTabor). Here you'll find all of your online course materials, including syllabus, schedule, discussions, and gradebook.

To access it: From our **website** (www.tabor.edu), go to any Adult/Graduate or Wichita page and look for the **Student Resources (Wichita campus)** page - a link is posted there. Or **directly**, visit: online.tabor.edu

Need help understanding or getting around in Tabor Online? View the 20-min "[Intro \(Overview\) of Tabor Online](#)" walkthrough video (it's available in all online courses and is part of the online orientation in the Welcome & Orientation course).

For videos and handouts on specific how-to topics, click the "**Student Tutorials**" link on the Tabor Online homepage (on the left) in School Resources.

Problems with the site's media or technology, or with doing a required activity? Use the **24/7 Help Desk**, which you can access **by live chat, phone, email, or by searching for answers**: Click the "Live Support Online" button in the Help Center and choose your preferred contact method.

Problems logging in? Contact David Swisher at the TCW office during business hours: (316) 729-6333, ext. 2216 or email davids@tabor.edu.

Student Resources (Wichita Campus) page

Contains links to the sites and forms which TCW students use most frequently. From online.tabor.edu, click on the Student Resources link in the lower right section of the page. You can also find the link on any Adult/Graduate or Wichita page on our website.

TIP: You may want to bookmark either of these pages in your favorite browsers since you will use them often.

Tabor Gmail

This is your official Tabor email address which you will use regularly for all Tabor-related communication. Please plan to check it frequently (2-3 times weekly for on-site students; 4-5 times weekly for online students). Alternatively, you may forward it to a personal email address that you check frequently (how-to video available <http://www.youtube.com/TaborLMS>).

To access it: From our **website** (www.tabor.edu), go to any Adult/Graduate or Wichita page and look for the **Student Resources (Wichita campus)** page - a link is posted there. Or **directly**, visit: <http://mail.tabor.edu/> *

* You can also just go to [Google.com](http://www.google.com) and log in there (but if you do, make sure you add the "@tabor.edu" so Google knows which domain to log you in to – the other link already knows).

MyTabor

Your personalized portal with access to information like billing, financial aid, enrollment, final grades, etc., as well as staff contact info and Library links. This is where you will access any of your official information.

To access it: From our **website** (www.tabor.edu), click the "MyTabor" button in the dark blue top bar from any page. Or **directly**, visit: <https://my.tabor.edu/ics> (either way, login in the top-right corner).

Need help understanding or getting around MyTabor? Contact Misty Smithson at the TCW office during business hours: (316) 729-6333, ext. 2207.
Problems logging in? Email HelpDesk@tabor.edu or call (620) 947-3120, ext. 1010.

Library

TCW students have access to a vast library of electronic and periodicals databases, books, articles, and more through the Library on the Hillsboro campus. Your student ID card grants you access to the Library both in-person and online, and you may request books from Tabor's Library through the Library's online resource catalog as well as from any other library in the country (& many others worldwide) through Inter-Library Loan. Most of our TCW students use the Library remotely via its electronic resources.

To access it: From our **website** (www.tabor.edu), go to any Adult/Graduate or Wichita page and look for the **Student Resources (Wichita campus)** page - a link is posted there. Or **directly**, visit www.tabor.edu/library.

IMPORTANT: Unlike our other online technology systems described above, the Library system does NOT automatically use the same username and password you were assigned. Instead, *what you enter in the dialog box the first time you visit the Library's online login determines what it will be for future visits*. For that reason we recommend entering the following in those blanks your first time:

Your Name: *Lastname, Firstname* [example: Student, Joe]
College or Guest ID#: *Your Tabor student ID* (5-6 numbers) [Example: 123456]
PIN: *Your Tabor password* (8 digits total) [Example: 12345699]
& then when it says "**Please enter a new PIN**", enter *your Tabor password as the PIN again*.

Doing this will ensure that your library username & password matches your other systems. A video which walks you through this login process is available in your Welcome & Orientation course in Tabor Online.

EXCEPTION: The EbscoHost database (which is where Cinahl is located) does not use your username/password or the above method at all. Instead, the college has one username (bluejays) and one password for all students. If you have not been provided the password in your course materials, ask your instructor or email WichitaTechSupport@tabor.edu to receive it.

Questions/Difficulties, forgot password, or it's not working? Call the Library directly at (620) 947-3121, ext.1201 for assistance.