

**INSTRUCTIONS:** Based on your answer on the FAFSA, you indicated that you are a United States citizen or Eligible Non-Citizen; however the data corresponding to your Social Security number or Alien Registration Number did not confirm your citizenship status. Please complete this form and provide the required documentation to determine your eligibility for Federal Financial Aid. If you need assistance with completing this form, please contact our office at 620-947-3121 or [finaid@tabor.edu](mailto:finaid@tabor.edu)

### STUDENT INFORMATION

<b>Last Name</b>	<b>First Name</b>	<b>Middle I.</b>	<b>Tabor ID #:</b>	
<b>Local Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Daytime Phone Number</b>

### INSTRUCTIONS

1. Complete this form and attach **at least one** of the specified documentation listed below to this form.
2. Please type or print clearly.
3. If clarification of your situation is necessary, additional information or documentation may be required.
4. **Return this form to:** Tabor College, **Attn:** Financial Aid, 400 S Jefferson, Hillsboro, KS 67063-1799 or fax to 620-947-6276.

### SECTION A: ACCEPTABLE DOCUMENTATION

Please check one of the types of documentation below and provide with this form.

<b>Documentation Type</b>
♣ A copy of your (the student's) birth certificate showing that you were born in the United States which includes Puerto Rico, Guam, the U.S. Virgin Islands, American Samoa, Swain's Island or the Northern Mariana Islands
♣ A copy of a Certificate of Naturalization, which contains at least the following information: <ol style="list-style-type: none"> <li>1. Student's name</li> <li>2. Certificate number (found in the upper right hand corner)</li> <li>3. Alien Registration Number (A-number)</li> <li>4. Name of the court where the naturalization occurred</li> <li>5. Date of naturalization</li> </ol>
♣ A copy of a Certificate of Citizenship, which contains at least the following information: <ol style="list-style-type: none"> <li>1. Student's name</li> <li>2. Certificate number (found in the upper right hand corner)</li> <li>3. Date of issuance of the certificate</li> </ol>
♣ A copy of a United States passport (in the case of nationals who are not citizens, it will be stamped "Non-citizen National")
♣ A copy of Form DS-1350 ("Certificate of Birth")
♣ A copy of Form FS-545 ("Certificate of Birth-Foreign Service")
♣ A copy of Form FS-240 ("Report of Birth Abroad of a Citizen of the United States")

**Please note:** the following **ARE NOT** acceptable as proof of citizenship status:

- Social Security card
- Driver's license

**Students with the following documentation are ineligible for Federal Aid:**

- Persons with non-immigrant visas (including those with work visas, students, visitors and foreign government officials)
- Notice of Approval to Apply for Permanent Residence (I-171 or I-464)
- I-94 stamped "Temporary Protected Status"
- Form I-817 Application for Family Unity Benefits

### SECTION B: CERTIFICATION AND SIGNATURE

**Certification:** I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on this form. I understand that purposely providing false or misleading information on this form may result in reduction or repayment of aid, fines and/or imprisonment in this and/or future years.

<b>Student's Signature</b>	<b>Date form was signed</b>
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## Citizenship

The U.S. Department of Education matches the data reported on the FAFSA to other federal databases to verify items such as citizenship and social security information. This process is called a federal edit. The Department's federal processor has notified the Tabor College Wichita Financial Aid Office that you have not passed the federal edit for social security, citizenship, or both of these items.

Because there are a variety of reasons why you may have failed one or more of the federal edits, we are providing this form to assist you in submitting the documents that Tabor College Wichita must collect to correct or verify your data. This form is to be used to document your citizenship with the Tabor College Wichita Financial Aid Office. The form you are required to submit is printed on page one of this form and an explanation is included below.

### U.S. Citizenship Confirmation

The federal edit for U.S. Citizenship also compares your information, as described in the Citizenship section above, to the Social Security Administration's database for citizenship matches. If you are a naturalized citizen, but never notified the Social Security Administration of your change in citizenship status, you will be flagged to provide your citizenship documents to your school.

You should visit your local Social Security Administration branch office and update your citizenship to avoid this edit in future. If you have always been a citizen, but the name you are using has changed over the years and was never updated with the Social Security Administration, you may also have failed the social security number edit and have to provide your social security card, as well as citizenship documentation.

For more information and to find copies of publications, visit the Social Security Administration website at [www.socialsecurity.gov](http://www.socialsecurity.gov) or call toll-free, 1-800-772-1213 (for the deaf or hard of hearing, call our TTY number, 1-800-325-0778). All calls confidential. The office answers specific questions from 7 a.m. to 7 p.m., Monday through Friday. Generally, you'll have a shorter wait time if you call during the week after Tuesday. They provide information by automated phone service 24 hours a day.