

## **Cross Country and Athletic Administration Graduate Assistant**

**Qualifications:** Bachelor's degree from an accredited institution. Meet the requirements for admission to Tabor's graduate school. Tabor College is a Christian organization and requires all potential employees to communicate a clear commitment to being a follower of Jesus.

**Tabor Graduate Assistant Options:** Master's of Business Administration

**Start Date:** August 1, 2019 or date otherwise agreed to by successful candidate and head XC/T&F coach.

**Length of Appointment:** 2 years

**Responsibilities:** Assistant coaching duties under the direction of the head XC/T&F coach and/or his designee. Includes but not limited to on field coaching, film analysis, recruiting, equipment management and practice planning. There will be other assigned duties in the Tabor Athletic Dept. as well including but not limited to weight room supervision.

**Benefits of Position:** \$2,500 stipend, tuition, books and fee waiver, one meal per day Monday through Friday in the Tabor cafeteria when it is open. Living expenses are the responsibility of the successful candidate.

**Application Requirements:** Submit cover letter, resume and under-graduate transcripts. Complete all application forms/questionnaires required. All information is to be submitted via e-mail to human resource manager, Misty Smithson [mistys@tabor.edu](mailto:mistys@tabor.edu)