

**Campus Visit Coordinator
Tabor College
Hillsboro, KS**

Job Overview:

The Campus Visit Coordinator works with various stakeholders within the institution to provide prospective students with an excellent campus visit experiences. The Campus Visit Coordinator is also responsible for the organization and planning of group campus visit events such as: junior visit days, accepted student visit days, and early registration days. This position is full time (12 month appointment).

Requirements:

Bachelor's degree required. The successful candidate must demonstrate organizational skills, strong work ethic, a willingness to work flexible hours, good communication skills, social media knowledge, and a passion for helping prospective student families. The successful candidate must articulate faith in Christ.

Start Date: June 2019

Application Deadline: Until Filled

Qualified and interested candidates should submit a cover letter and resume to Ruth Funk by e-mail mistys@tabor.edu.