

TABOR COLLEGE

2020-2021

FINANCIAL INFORMATION Hillsboro Campus



400 S. Jefferson
Hillsboro, KS 67063
620-947-3121



INTRODUCTION

The "FINANCIAL INFORMATION" booklet is produced annually for the purpose of disclosing: policies, terms of financial settlement, statements of compliance, costs of attendance, fees for services, and procedural guidance. The booklet is not intended to be all-inclusive of policies pertaining to students and should be used in conjunction with policies stated in the *Tabor College Academic Catalog* and the *Tabor College Student Handbook and Calendar*. Policies and statements displayed in this booklet are considered to be public record, accessible by students/consumers by request and through means of distribution by the college. The student/consumer is responsible for availing him/herself of the information contained in this booklet. Additional student/consumer responsibilities are listed within this booklet.

ADMISSION TO TABOR COLLEGE

Full-Time Students and Part-Time Degree Seeking Students

Students who have not previously attended Tabor College and who wish to enroll full-time or to enroll part-time and pursue a degree, must apply for admission and submit documentation of academic ability and references. Prospective students are encouraged to contact the Admissions Office for assistance by August 1.

Former Students Seeking Readmission

Students who have previously been admitted to Tabor and have not attended in the prior term must reapply for admission by completing an application form and meeting other admissions requirements.

Students Not Seeking Degrees

Students wishing to take less than twelve credit hours but not seeking to complete a degree program may register as a Guest Student by contacting the Admissions Office. For more information, call the Admissions Office toll-free at 1-800-TABOR-99 (local calls at 620-947-3121).

WITHDRAWALS FROM TABOR COLLEGE

Withdrawal from School

If it becomes necessary to withdraw from all classes, a withdrawal form must be completed by the student prior to leaving campus. Please refer to the Tabor College catalog for policies regarding withdrawal and pages within this document for the Withdrawal Policy and the Charge and Refund Policy. Failure to comply will result in F grades being recorded for subjects in which the student is enrolled and will delay the disbursement of refunds if eligible.

DIRECTORY INFORMATION PUBLIC NOTICE

At its discretion, the College may provide Directory information to the public in accordance with the provisions of FERPA to include: student name, local and permanent address, e-mail address, telephone number, date and place of birth, major field of study, photographic, video or electronic images, dates of attendance, degrees and awards received, most recent previous educational institutions attended by the student, participation in officially recognized activities and sports, weight and height of members of athletic teams, religious preference, and student classification.

STUDENTS MAY WITHHOLD DIRECTORY INFORMATION FROM BEING GIVEN TO THE PUBLIC BY COMPLETING A "REQUEST TO RESTRICT DIRECTORY INFORMATION" FORM WITHIN TWO WEEKS OF THE BEGINNING OF THE TERM. Forms are available in the Academic Offices and completed forms should be submitted to the Office of the Registrar. **Information will be withheld until the student submits a written request to remove the restriction.**

Each student should give careful consideration as to the consequences of any decision to withhold Directory Information. If withheld, Directory Information items will be restricted from such things as the College directory, Commencement publications, or any other College publications. All future requests for restricted information, however legitimate, will be refused. This includes requests made by family, friends, prospective employers, credit agencies, lending agencies, and others to whom the student may want this information known. Tabor College cannot assume the responsibility to contact the student for subsequent permission to release Directory Information. Regardless of the effect upon the student, the College assumes no liability for honoring an instruction to restrict/withhold Directory Information."

STUDENT RIGHT-TO-KNOW

All post-secondary institutions which receive federal financial aid are required by the Department of Education to disclose the graduation rate for their students based on a cohort class of full-time freshmen who complete their degree within a six-year time period. Forty-nine percent of the class of 2008 graduated within the six-year period ending August 2014. Forty-one percent of the class of 2009 graduated within the six-year period ending August 2015. Forty-eight percent of the class of 2010 graduated within the six-year period ending August 2016. Thirty-eight percent of the class of 2011 graduated within the six-year period ending August 2017. Forty-two percent of the class of 2012 graduated within the six-year period ending August 2018. Forty-three percent of the class of 2013 graduated within the six-year period ending August 2019.

STATEMENT OF NONDISCRIMINATION

In compliance with Title VI of the Civil Rights Act of 1964 and the Title IX of the Education Amendment of 1972, Tabor College does not discriminate on the basis of age, race, color, gender, religion, disability, national or ethnic origin in the administration of its educational policies, federal, state, and institutional financial aid policies, scholarships programs, loan programs, athletic programs, admissions criteria, or any other college administered programs.

Effective January 8, 2015 the U.S. Department of Education, Office for Civil Rights (OCR) granted Tabor College a religious exemption to select portions of Title IX of the Education Amendments of 1972 pertaining to gender identity. Specifically, because of the organization's controlling religious tenets, (the Mennonite Brethren Conference of Churches of the Central District Conference, the Southern District Conference, the Latin American District Conference and the Eastern District Conference) the College is exempt from provisions 34 C.F.R. §106.32 (governing housing), 106.33 (governing comparable facilities such as restrooms and locker rooms), and 106.41 (governing athletics). The college is exempt from these provisions to the extent that they require treatment of students consistent with their gender identity, but doing so would conflict with the controlling religious organization's tenets.

NOTIFICATION OF RIGHTS

The Family Educational Rights and Privacy Act (FERPA) and the Gramm-Leach-Bliley Act afford students certain rights with respect to their education records.

- 1) The right to inspect and review the student's education records within 45 days of the day the College receives a request for access. Students should submit to the Registrar, the Provost, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect.

The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the

NOTIFICATION OF RIGHTS (CONTINUED)

request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- 2) The right to request the amendment of the student's education record that the student believes is inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor or collection agent); a person serving on the Board of Directors; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Tabor College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW., Washington, DC 20202-4605.

The Federal Trade Commission (FTC) requires institutions of higher education to establish policies and procedures for safeguarding customer financial information by complying with the Gramm-Leach-Bliley Act (GLB Act). The FTC has ruled that being in compliance with the Family Educational Rights and Privacy Act (FERPA) satisfies the privacy requirement of GLB Act. Tabor College has undertaken additional measures in order to satisfy the safeguarding provisions of the GLB Act.

The objectives of the Tabor College Financial Information Security Plan are to:

- Ensure the security and confidentiality of student/customer covered data.
- Protect against any anticipated threats or hazards to the security or integrity of such covered data.
- Protect against the unauthorized access to, or use of, such covered data in ways that could result in substantial harm or inconvenience to students/customers.

Covered data means all information required to be protected under the GLB Act. Covered data also refers to financial information that the College, as a matter of policy, has included within the scope of its Information Security Plan. Covered data includes information obtained from a student in the course of offering a financial product or service, or such information provided to the College from another institution. Offering a financial product or service includes offering student loans, receiving income tax information from a current or prospective student's parents as a part of a financial aid application, offering credit or interest bearing loans, and other miscellaneous financial services as defined in 12 CFR§ 225.28. Examples of student financial information relating to such products or services are addresses, phone numbers, bank and credit card account numbers, income and credit histories and social security numbers. Covered data consists of both paper and electronic records that are handled by the College or its affiliates.

The Information Security Plan Officer (Officer) will be responsible for implementing the Financial Information Security Plan. The Officer is presently the Vice President for Business & Finance under the guidance of the Office of Information Systems and Technology. Questions or concerns regarding the security of student/customer financial information should be addressed to the Information Security Plan Officer in the College Business Office.

FINANCIAL INFORMATION 2020-21

Matriculation

Application Fee	50.00
Enrollment Deposit* (Comprehensive Damage Deposit)	200.00

See "Deposits" on the following page

All-Inclusive Price (10+ hours)

Base Price (per semester)	20,600.00
Premium Housing Upgrade (per semester).....	Base + 310.00
Platinum Housing Upgrade (per semester).....	Base + 455.00

The all-inclusive price includes unlimited hours (GPA restrictions apply), housing costs, unlimited access meal plan, course fees, program fees, student accident insurance, individual lessons for music majors, parking, laundry, and the costs for technology, student life, and student senate.

Off-Campus Price (per semester)	9,010.00
---------------------------------------	----------

The off-campus price does not include housing, meal plan, or laundry.

Students living off-campus may purchase a prepaid Declining Balance meal plan (\$500.00 initial non-refundable deposit required). Subsequent non-refundable installments of \$100.00 may be added. Valid for use in the cafeteria, snack bar/concession stand, and Java Jays. Balances expire at the end of each school year. The Declining Balance plan per meal rates are provided at a reduced rate over cafeteria Guest Rate cash payment prices. Contact the business office to purchase this plan.

Part-Time Price (1-9 hours)

Per hour	600.00
----------------	--------

Discounted Tuition Plans¹ (per semester hour)

College graduates (B.A. or B.S.).....	400.00
Hillsboro High school seniors	84.00

(Discounted tuition plans are ineligible for institutional gift scholarships and grants. And, the High School Senior rate is ineligible for employee/employee-dependent tuition waiver benefits.)

Interterm Tuition

Per hour	600.00
----------------	--------

¹Free Interterm hours do not apply to discounted tuition plans.

Additional Costs

Health Insurance

ALL STUDENTS ARE REQUIRED TO HAVE QUALIFYING HEALTH INSURANCE. Students that fail to provide proof of insurance by the end of the first week of classes must purchase health insurance through Tabor's healthcare provider. The proof requirement will include the name of the insurance company, policy number, and a parent's or guardian's signature verifying the information. **Health insurance through the college is available only for students who do not have access to coverage through the family or an employer. Students with access to coverage may not enroll. Students mandated by the college to purchase the plan will be required to sign an affidavit stating they have no other available coverage.** Students who fail to provide proof of insurance and refuse or fail to sign the affidavit will be dismissed from the college. Premiums for the college-provided plan vary annually. Contact the Office of Student Life, Learning and Formation for more information.

Accidental Injury Insurance (Included in All-Inclusive Price)

Student Accident Plan Fee (part-time students per year)	\$280.00
---	----------

Contact the Office of Student Life, Learning and Formation for more information. The insurance provides first-dollar medical-services coverage up to a maximum of \$3,000 per plan year for intercollegiate athletic injuries, college-organized intramural activities, and other college-sponsored activities organized and supervised by college officials both on and off campus. Coverage becomes effective August 1 and terminates the following July 31 for students enrolled beginning with the fall semester. Coverage becomes effective the first day of classes for new and transfer students enrolled for Interterm or spring semester and terminates the following July 31.

All Students

Audit Fee (per course)	160.00
Portfolio Assessment (per hour)	100.00
Challenge a Class Exam Fee (per hour attempted)	100.00

Part-Time Students

Student Accident Plan (per year, not refundable)

Assessed to all students taking six or more hours	280.00
---	--------

Student Senate (per semester, not refundable)

Assessed to all students taking eight or more hours	115.00
---	--------

Technology Fee (per semester, not refundable)

1-9 hours (per hour)	25.00
----------------------------	-------

Private Lessons in Music (per credit hour, not refundable)

Part-time non-music major enrolled for credit	220.00
---	--------

Interterm Costs

The costs for the interterm period are divided into the fall and spring semester. There will be no refunds for those not attending Interterm. Board and room extend through Interterm only if enrolled for credit hours during Interterm. Interterm will be considered as part of the first semester for those attending first semester, and, as a part of second semester for those attending only Interterm and second semester.

Per Incurrence Fees (not refundable)

Late Financial Settlement Fee	250.00
Chapel Readings Fee	85.00
Course Change Fee (after add/drop period)	10.00
Delinquent Account Fee (charged monthly)	1 % of
..... outstanding balance	
Final Exam Rescheduling Fee (per exam)	300.00
Diploma Re-order Fee ³	25.00
Transcript Fee (if processed in Registrar's Office)	15.00
(plus applicable transmission fees for electronic copies)	

³Students who do not finish graduation requirements by the diploma date will be assessed a fee for a replacement diploma.

FINANCIAL INFORMATION 2020-21

Deposits

Comprehensive Damage Deposit (same as Enrollment Deposit).....\$200.00
 (If deposit for a Fall semester admittance is submitted after August 1, Enrollment Deposit increases to \$225.00.) Refundable until May 1st for prospective students planning to attend the Fall semester and December 1 for prospective students planning to attend Interterm or Spring semester. Refundable after an enrolled student has completed at least one full semester and then ceases to be enrolled at Tabor College (less any outstanding charges).

Students at Tabor College are responsible for all charges incurred while attending. The college has certain expectations that students must meet in order for students to:

- 1) Enroll in classes for a semester.
- 2) Be allowed to move into residence halls.
- 3) Receive cafeteria privileges.

The following steps must be completed before the above services will be provided to the student:

- 1) Student must have completed the FAFSA, if applicable.
- 2) Must have completed the Financial Aid Verification Process if required.
- 3) Must have completed and signed the Entrance Counseling Exam and Master Promissory Note for any Federal Student Stafford Loans as applicable.
- 4) Must have signed the Master Promissory Note for the Perkins Loan as applicable.
- 5) Parents must have completed the application and Master Promissory Note for any Parent PLUS loans as applicable.
- 6) Must have completed the application process for any alternative loans as applicable.
- 7) Must have paid the \$200.00 Comprehensive Damage Deposit (required when first enrolling).
- 8) **Must have paid the semester balance in full or enrolled in the payment plan and made the first payment.**

Terms of Financial Settlement

- 1) STUDENT ACCOUNTS MUST BE PAID IN FULL OR STUDENTS MUST BE ENROLLED IN THE MONTHLY PAYMENT PLAN (MPP) AND THE FIRST PAYMENT MADE BEFORE THE FIRST DAY OF CLASSES EACH SEMESTER.
- 3) If the balance due is not paid in full and the student is not enrolled in the Nelnet payment plan, the College may assess a \$250.00 late financial settlement fee.
- 4) Beginning the process of, or completing, applications for financial aid does not take the place of financial settlement with the College Business Office. (See above.)

Monthly Payment Plan (MPP)

- 1) Students may elect the option to pay the balance of his/her account after loans and aid in monthly installments. The student or parent must enroll with Nelnet.
- 2) **The 5-Month Plan will Coincide With Semesters.**
 - The first payment is made directly to Tabor and must be paid prior to the first day of class.
 - The final four payments will be made via the Nelnet payment system on the 20th of the month.
 - Fall Semester: **September** 20th through **December** 20th
 - Spring Semester: **February** 20th through **May** 20th
- 3) **A \$100.00 finance (payment plan) fee per semester** will be charged by Nelnet at the time the plan is set up.
- 4) **Payments:**
 Payment plans are required to be set up on auto payment linked to a bank account or credit card.

FINANCIAL INFORMATION 2020-21**Delinquency and Default**

- a) All unpaid amounts will become immediately due and payable if (1) any sum is not paid within 10 days of when it is due, or (2) Tabor College believes that the prospect of full or monthly payment is significantly impaired. Failure to meet these terms may result in but not limited to denial of privileges or the early dismissal of the student.
- b) If payment is more than 10 days late, the privilege of participating in extracurricular activities or co-curricular activities until the required payment is made will be denied.
- c) If account is not current by the end of the first nine weeks of the semester, student is subject to dismissal unless satisfactory arrangements for payment can be made in the business office.
- d) Delinquent account may be sent to an outside collection agency (see Outside Collection Agencies).

Method of Payment

Tabor College accepts personal checks and major credit cards. Online payment is available through the Tabor College website under “**My Tabor.**” Online payment on a student’s account requires the student’s “**My Tabor**” login and password. Once logged in, click “My Info”, then “My Financial Information (Hillsboro)”, then “My Account Balances”, and there click “Make a Payment”. Online payment provides for the use of major credit cards, debit cards, and an eCheck option. Payments may also be made by phone use a major credit card by calling (620) 947-3121 x1050.

Student Responsibility

AS A PART OF THE EDUCATIONAL PROCESS, ALL ACCOUNTS ARE CONSIDERED TO BE THE PRIMARY RESPONSIBILITY OF THE STUDENT.

All statements of account are sent directly to the student. All dependent students must give parent or guardian access to information through Tabor College Parent Portlet. (The college is obligated to provide this information to a parent or legal guardian of a dependent student.)

Release of Transcripts and Registration

No diplomas or transcripts will be released until an individual's account(s) are paid in full. Remaining payments of monthly payment plans constitute an open obligation. A transcript will be released only upon “payment in full” of all charges net of credits. Federal Perkins Loans must be paid in full or satisfactorily brought up to date before a transcript will be released. Confirmation of registration for subsequent academic terms will not be allowed until an individual’s account is paid in full, or the balance is approved to be carried forward by the College Business Office. If an individual registers without meeting these requirements class attendance will be denied until the requirements are met. Tabor College reserves the right to (but is not limited to) deny privileges as previously stated. Additionally, the process of administrative dismissal may be initiated by the Vice President for Business and Finance in consultation with other members of the college administration.

Outside Collection Agencies

If it becomes necessary to engage an outside agency for the collection of unpaid charges, the agency’s fees will become the responsibility of the individual (i.e., student) in default and the account will be considered unpaid until the agency’s fees have been collected from the individual. Transcripts will be withheld until all account charges and collection fees have been paid in full. Continuing or subsequent enrollment at Tabor College (all undergraduate and graduate programs) will be suspended while accounts are held by the outside collection agency. Prevailing bankruptcy laws pertaining to transcripts and enrollment will be adhered to by Tabor College.

The assessment of charges indicates the intention of an individual to receive services from Tabor College and to remit payment for services. By receiving services, the individual gives authorization to the college and its respective agents, agencies and contractors to be contacted for payment collection of all accounts. The college reserves the right to provide information to these entities with regard to the transacting individual including, but not limited to, telephone and mobile device numbers (including answering systems), email addresses, postal addresses, etc. The college also reserves the right to permit these entities to use contact measures such as automatic telephone dialing equipment or pre-recorded voice or text messages.

Withdrawal Policy

Students who wish to withdraw from Tabor should begin in the Registrar's Office. A withdrawal form will be provided and must be approved by various faculty and administrative personnel. No refunds will be issued without a completed form on file. ANY STUDENT WHO HAS COMPLETED ANY STEPS OF REGISTRATION AND WISHES TO WITHDRAW MUST COMPLETE THE WITHDRAWAL PROCESS AND FORM. The withdrawal date for prorating charges and refunds will be that specified on the official withdrawal form acknowledged and signed by the Registrar.

Charge and Refund Policy

(All charge and refund policies are subject to change based on federal regulations. Current information is available in the College Financial Aid Office and Business Office.)

Students who withdraw from Tabor College prior to the first day of regularly scheduled classes for the fall or spring semester (meaning those days when Orientation, Registration and Financial Settlement are in process) will be charged a service fee of \$500 in lieu of attendance charges. No forms of financial aid, loans or other financial assistance administered by the college will be extended to the individual under these circumstances including Title IV federal aid programs and institutional aid programs

Students who were not enrolled in the fall semester but began attending during Interterm and chose to withdraw prior to the beginning of the spring semester will be charged \$1,000 per week as an all-inclusive price. No forms of financial aid, loans or other financial assistance administered by the college will be extended to the individual under these circumstances including Title IV federal aid programs and institutional aid programs.

The all-inclusive price for students who voluntarily withdraw or are suspended or dismissed (under disciplinary measures) from all courses and credit hours, on or after the first day of regularly scheduled classes during the fall or spring semester will be prorated on a daily basis including weekends, but excluding any school breaks of five or more consecutive days, over the first 60% of the semester (the end of the ninth week). Likewise, Title IV financial aid, Tabor College institutional scholarships and grant aid will be prorated in the same manner. There will be no refunds given under any circumstances of withdrawal, suspension or dismissal after the ninth week of a semester.

Should the college's operations be suspended due to acts of God, force majeure, or government mandate (either legislative or regulatory), the college reserves the right to determine the amount of the all-inclusive price to be refunded, using whatever criteria it deems appropriate, or to refund no amount at all at its sole discretion.

Students are encouraged to see the Registrar for more information on these calculations and regulations.

Courses Dropped

As of the end of the official Add/Drop Period each academic term, there will be no refund or prorating of cost for courses dropped except for a full withdrawal from the college as described under the section CHARGE AND REFUND POLICY. Students who drop below ten (10) hours on or before the end of the official Add/Drop Period lose all institutional and Kansas state aid. There will be no refund or prorating of charges for students who drop below ten (10) hours after the end of the official Add/Drop Period, and all financial aid will continue to be awarded and applied.

Interterm Attendance

There will be no refunds for those not attending during Interterm or for those who are off-campus during interterm (i.e. intercultural trips).

FINANCIAL INFORMATION 2020-21

Credit on Account

Once all charges have been determined and entered on a student account and all credits for grants, loans, scholarships, and payments have been entered on the account, resulting in a credit balance, the student may either request, in writing to leave the credit on account for future charges or, receive a refund of the credit. Credit balances under \$10.00 will not be paid out unless the student is no longer enrolled. If the student does not request in writing to leave the credit on account for future charges, the student will receive the credit as soon as possible but no later than 14 days after the transaction that creates the credit balance.

Any excess PLUS Loan funds shall be returned to the parent. Therefore, if PLUS Loan funds create a credit balance, the credit balance will be given to the parent. However, the parent may authorize Tabor College (in writing or through StudentLoans.gov) to transfer the proceeds of a PLUS Loan credit balance directly to the student for whom the loan is made.

Student Responsibilities

- 1) You are responsible for formalizing financial settlement arrangements prior to the first day of classes. This includes applications for financial aid grants and loans or arranging for full payment or monthly payments to be made according to a schedule approved by the College Business Office.
- 2) You must complete all application forms accurately and submit them on time to the right places.
- 3) You must provide correct information. In most instances, misreporting information on financial aid application forms is a violation of law and may be considered a criminal offense which could result in indictment under the US Criminal Code.
- 4) You must return all additional documentation, verification, corrections, and/or new information requested by either the Financial Aid Office or the agency to which you submitted your application.
- 5) You are responsible for reading and understanding all forms that you are asked to sign and for keeping copies of the forms.
- 6) You must accept responsibility for all agreements that you sign.
- 7) You must perform the work that is agreed upon in accepting a College Work Study award.
- 8) You must be aware of and comply with the deadlines for application or reapplication for aid.
- 9) You should be aware of your school's refund procedures.
- 10) All schools must provide information to prospective students about the school's programs and performance. You should consider the information carefully before deciding to attend a school.

Student Rights

As a recipient of federal student aid, you have certain rights you should exercise, and certain responsibilities you must meet. Knowing what they are will put you in a better position to make decisions about your educational goals and how you can best achieve them.

- 1) You have the right to know what financial aid programs are available at your school.
- 2) You have the right to know the deadlines for submitting applications for each of the financial aid programs available.
- 3) You have the right to know how financial aid will be distributed, how decisions on the distribution are made, and the basis for these decisions.
- 4) You have the right to know how your financial need was determined. This includes how costs for tuition and fees, room and board, travel, books and supplies, personal and miscellaneous expenses, etc., are considered in your budget.
- 5) You have the right to know what resources (such as parental contribution, other financial aid, your assets, etc.) were considered in the calculation of your need.
- 6) You have the right to know how much of your financial need as determined by the institution has been met.
- 7) You have the right to request an explanation of the various programs in your student aid package.
- 8) You have the right to know your school's refund policy.
- 9) You have the right to know what portion of the financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when repayment is to begin.
- 10) You have the right to know how the school determines whether you are making satisfactory progress, and what happens if you are not.

FINANCIAL INFORMATION 2020-21

PARENTAL RIGHTS

If I am a parent of a college student, do I have the right to see my child's education records, especially if I pay the bill?

The rights under FERPA transfer from the parents to the student, once the student turns 18 years old or enters a postsecondary institution at any age. However, although the rights under FERPA have now transferred to the student, a school may disclose information from an "eligible student's" education records to the parents of the student, without the student's consent, if the student is a dependent for tax purposes. Neither the age of the student nor the parent's status as a custodial parent is relevant. If a student is claimed as a dependent by either parent for tax purposes, then either parent may have access under this provision. (34 CFR § 99.31(a)(8).)

Can a postsecondary institution disclose financial records of an eligible student with the student's parents?

If the student is a dependent for income tax purposes, the institution may disclose any education records, including financial records to a student's parents. If the student is not a dependent, then the student must generally provide consent for the school to disclose the information to the parents.

INSTITUTIONAL GIFT SCHOLARSHIPS AND GRANTS

The College Financial Aid Office provides information regarding the "Tabor College Financial Aid Program" of scholarships and grants. Full-time students residing in campus residences. Full-time students living off-campus and part-time students enrolled in less than 12 credit hours are ineligible for institutional gift scholarships and grants. However, a reduced tuition rate is extended to part-time students on a per-hour basis.

GOVERNMENT AND ELIGIBILITY-BASED AID

To apply for any need-based aid, complete the 2020-2021 Free Application for Federal Student Aid (FAFSA) and enter school code 001946 for Tabor in step 6. These eligibility analysis forms determine your eligibility for the following programs:

Note: Tabor College will determine eligibility on a preliminary basis. Final acceptance and granting of aid is done by the various governmental agencies for state and federal awards. Tabor College does not guarantee these awards and will not replace awards denied by these agencies. Late applications will be accepted by the College Financial Aid Office with no guarantee that funds will be available at registration and financial settlement. One-half of the financial aid awarded will be applied to each semester.

Kansas State Scholarship

This financial need-based scholarship is available to Kansas residents on the basis of ACT score, completion of the Kansas Scholars Curriculum and grade point average. Scholarship is renewable with a 3.0 college GPA. It is also necessary to complete the State of Kansas Student Aid Application. The priority deadline for having forms processed for this program is May 1.

Kansas Comprehensive Grant Program

The Kansas Comprehensive Grant Program enables eligible Kansas resident students who are attending full-time to receive grants of up to \$3,000 and not to exceed their need threshold. The grant is renewable with a 2.0 GPA and a valid FAFSA received by the priority deadline.

Application for the Kansas Comprehensive Grant is made by completing the FAFSA prior to the April 1st priority deadline.

Title IV Federal Financial Aid

The following sources of financial aid are part of the Title IV funding from the U.S. Department of Education:

Federal Pell Grant

The Federal Pell Grant Program is designed to provide financial assistance to those with a financial eligibility to attend post-high school educational institutions. Grants range from \$657 to \$6,195 for full time students. Application for the Federal Pell Grant is made by completing the FAFSA.

Federal Supplemental Education Opportunity Grant – F.S.E.O.G.

These grants range in amount from \$50 to \$700 and are awarded by the College's Student Financial Assistance Office based on financial eligibility of the applicants according to guidelines specified by the U.S. Department of Education. One-half of this award is credited to the student's account each semester.

GOVERNMENT AND ELIGIBILITY-BASED AID (CONTINUED)**Federal Direct Student Loan Program**

This program provides for a federal guarantee of student loans from the US Department of Education for those students demonstrating financial eligibility. Applications are available online at www.studentloans.gov. Students may borrow up to \$5,500 per year during their freshman year; \$6,500 their sophomore year; and \$7,500 their junior and senior years. Origination fees will be deducted from the loan amount and will not be applied to the student account.

Additional unsubsidized Direct Student Loans are available to independent students or dependent students whose parents have been denied a PLUS loan. Freshmen and sophomores may apply for up to \$4,000 per year. Juniors and seniors may apply for up to \$5,000 per year. New Federal Direct Loans disbursed on or after July 1, 2012, interest begins immediately after the student ceases to be at least a half-time student. There is a six-month grace period during this time. Depending on financial eligibility, a student may be awarded subsidized or unsubsidized Direct Student Loan (or both). For subsidized Loans, interest accrued is paid by the government until enrollment ends or a student drops below half-time enrollment. For unsubsidized Stafford Loans, interest accrues and may be deferred for student repayment with the principal or paid monthly to the lender. A student must be enrolled in a minimum of six semester hours to be eligible for a Federal Direct Student Loan. These loan proceeds are paid by electronic fund transfer and are applied directly to the student's account.

Federal College Work Study Program

A limited number of part-time employment opportunities are available throughout the school year. Most jobs are in the area of maintenance, clerical, library, and food service. Students who have a financial eligibility may earn wages under the Federal Work-Study Program. Those ineligible for the FWS Program may also be selected for campus jobs. Students are responsible for seeking and applying for jobs. The college cannot guarantee a job for each student.

Students are paid the Federal minimum wage. Employee fringe benefits are not applicable for seasonal part-time jobs held by students. Maximums are imposed in the number of hours a student can work in the combined jobs held for the College during any given week of the school year.

Parent loan for Undergraduate Students (PLUS)

Parents may apply for a PLUS loan through the US Department of Education and eligibility is determined by the parent's credit acceptance. If the parent is denied, the parent may be approved with an endorser. Parents may borrow up to cost of attendance minus other financial aid. Standard repayment begins 60 days after the final disbursement of the academic year with up to a 10-year repayment plan. Other repayment options are available to the parent. The loan proceeds are paid by electronic fund transfer and are applied directly to the student's account. Origination fees may be deducted from the loan amount and will not be applied to the student account.

Verification Requirements

Some student's applications will be selected for verification by the Department of Education or by Tabor College. These students selected will be notified on their Student Aid Report. An Institutional Verification Form (IVF) will be sent to the student by the Tabor College Financial Assistance Office. The required Federal tax forms like an IRS tax return transcript(s) or the use of the IRS Data Retrieval on the FAFSA information should be included and sent to Tabor with the IVF. Those students and/or parent(s) who do not file taxes are to submit W-2 forms to Tabor with the IVF.

All documentation must be provided by the student before any Title IV financial aid credit will be applied to the student's account. If a student does not respond with documentation, their account will only be credited with Tabor College funds which are non-need based. The Business Office will charge 1% of the outstanding balance on delinquent accounts. No exception or waiver of this fee will be granted while state or federal aid applications and awards are pending or in transit. This is explained in supplemental information under Terms of Financial Settlement.

INSTITUTIONAL AID RESTRICTIONS

Full-time students may receive one category A scholarship and one category B scholarship. Category C scholarships may be added to Category A or B scholarships, and are cumulative.

Full-time student recipients of Tabor scholarships, with the exception of dependent children of employees, are limited to the value of each individual named scholarship and up to a maximum of 80% of tuition from any combination of Tabor College scholarships.

Financial aid for Tabor College full-time students studying/residing abroad or in off-campus settings (distant from Hillsboro) is limited to "funded" forms of aid. Discounted forms of aid such as academic awards, the Church Matching Grant, participation awards, etc., and the Tabor College Employee/Dependent Tuition Waiver Benefit are only available for study on the Tabor College campus. Financial aid available while studying/residing abroad or in off-campus settings (distant from Hillsboro) includes state and federal aid/loans, and scholarships from sources other than Tabor College for which the student is eligible. A scholarship limited to the lower of the program's cost or 80% of the applicable Tabor College full-time tuition rate is available for participation in the Mennonite Brethren Missions and Services International (MBMSI) TREK program. The same premises will be applied for other "Christian, mission-related" off-campus study programs. Participation in all off-campus study programs must be pre-approved by the college's Office of Academic Affairs, and, Office of Student Financial Assistance.

Full-time students not being charged for campus room and board will be eligible for Tabor College scholarship discounts up to a maximum of forty-percent of tuition depending on eligibility for such scholarships. An exception to this policy will be granted to recipients of the Premier Scholarship, Dean's Scholarship, and the highest level of the Academic Transfer Scholarship who previously resided on campus but at a later time live off-campus. Eligibility for the Presidential Leadership Scholarship requires campus residency. Recipients of the Presidential Leadership Scholarship who choose to live off-campus must forfeit the scholarship. In place of the Presidential Leadership Scholarship, recipients who choose to live off-campus will receive a replacement scholarship equivalent to that which they would have otherwise qualified, under the college's academic scholarship program, subject to the "maximum of forty-percent of tuition" limitation, stated above. Full-time students not being charged for campus room and board will continue to be eligible for church scholarships, the Church Matching Grant, state and federal aid/loans, Tabor College endowed scholarships, third-party scholarships, and the Tabor College Employee/Dependent Tuition Waiver Benefit **in addition to the limitation of forty-percent of tuition for academic and participation awards to the maximum amount of tuition permitted by other policies of the college.**

The Office of Student Financial Assistance is given final authority for all official offers and awards of financial aid on behalf of Tabor College under the Director of Student Financial Assistance.

Tabor College reserves the right to limit the total amount of college-awarded (discount) aid to individuals based on an aid to tuition ratio. No student may receive more than the cost of tuition in college-awarded (discount) aid employee benefits unless granted an exception to this policy by official action of the Enrollment Management Committee.