

Online Recruiter: Tabor College Online

Do you have a personal relationship with Jesus?

Are you a self-starter, naturally competitive, yet easily able to build relationships?

Are you naturally impatient, driven, yet able to easily match the speed of others?

Are you situationally flexible, yet able to conform to follow procedures to drive results?

Are you looking for a role that is truly mission driven and impact lives?

If you answer yes to **all** of these questions, then we are looking someone like you to join the team at Tabor College. Tabor College's mission is to prepare people for a life of learning, work, and service for Christ and His kingdom. Life at Tabor is about educating and equipping people to bring more of Heaven to Earth thereby making the world a better place.

Primary Responsibilities: Provide primary leadership of the Marketing of Tabor Online programs in a hands-on capacity as well as the direct recruiting of online students. This person will demonstrate clear marketing and recruiting skills including targeted advertising through social media, lead generation, prospective student communication and marketing budget management. The person working in this position is responsible for representing Tabor College in a positive and professional manner. This position requires excellent verbal and written communications and time management skills.

Reports to the Tabor College Dean of Enrollment Management.

Desired qualifications: Bachelor's degree required. Experience in sales and marketing and/or college recruitment preferred. Must be team-oriented. Good technical skills are required. Travel for external outreach and networking is expected regularly.

Annual full-time position: 40+ hrs per week (exempt status). Preferred start date: as soon as available.

Send cover letter and résumé to: to Misty Smithson by e-mail mistys@tabor.edu.

Tabor College is an Equal Opportunity Employer operating under the auspices of the Mennonite Brethren churches of the United States. It complies with all applicable non-discrimination laws.