

Athletics Admissions Counselor - Tabor College, Hillsboro, Kansas

Do you have a personal relationship with Jesus?

Do you love helping people by answering questions and giving guidance?

Are you naturally fast paced while having the ability to keep a task list well organized?

Are you poised when people ask questions that require careful explanation?

Are you looking for a role that is truly mission driven and impact lives?

If you answer yes to **all** of these questions, then we are looking someone like you to join the team at Tabor College. Tabor College's mission is to prepare people for a life of learning, work, and service for Christ and His kingdom. Life at Tabor is about educating and equipping people to bring more of Heaven to Earth thereby making the world a better place.

Primary Responsibilities: Skillfully guide freshmen athletic recruits and their parents through the Tabor College enrollment process, while upholding and communicating the institutional mission, vision and core values. Special emphasis is given to explaining the financial realities to each freshmen student-athlete and, if applicable, his or her parents.

Reports to the Tabor College Dean of Enrollment Management.

Desired qualifications: Bachelor's degree required. Prior involvement in competitive athletics required. Experience in sales and marketing and/or college recruitment preferred. Must be team-oriented. Good technical skills are required.

Annual full-time position: 40+ hrs per week (exempt status). Preferred start date: July 2021.

Send cover letter and résumé to: to Misty Smithson-Kahrs by e-mail mistys@tabor.edu.

Starting Salary Range: \$36K - \$40K depending on qualifications and experience

Tabor College is an Equal Opportunity Employer operating under the auspices of the Mennonite Brethren churches of the United States. It complies with all applicable non-discrimination laws.