



## SECTION B: TAX FILER INFORMATION

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### FOR THE STUDENT

Tax returns include the Federal 2019 IRS Form 1040, a tax return from Puerto Rico or a foreign income tax return. *(These can only be accepted through postal mail and/or fax. DO NOT email them to the Office of Financial Aid)*

- Check here if you will **not** file and are **not** required to file a 2019 U.S. Income Tax Return. List amount earned here \_\_\_\_\_. Please send in a copy of all 2019 W-2 forms if available or a signed statement of earnings, employer and that the student was not required to file.
- Check here if student has filed, and had tax documents imported into FAFSA using the IRS Data Retrieval Tool.
- Check here if student provided a SIGNED IRS tax return or an IRS tax return transcript with verification worksheet. NOTE: Account Transcripts are NOT accepted. Attach IRS tax transcript(s) if the IRS Database match was not used on the FAFSA **OR A SIGNED 2019** 1040 with schedules.

### FOR THE PARENTS/SPOUSE

Tax returns include the Federal 2019 IRS Form 1040, a tax return from Puerto Rico or a foreign income tax return. *(These can only be accepted through postal mail and/or fax. DO NOT email them to the Office of Financial Aid)*

- Check here if parent(s) will not and are not required to file a 2019 Income Tax Return. List the amount earned here \_\_\_\_\_. Please send in a copy of all 2019 W-2 forms if available. **Please send a Verification of Non-filing letter from the IRS.** (This may be ordered at [www.irs.gov](http://www.irs.gov) or by completing a 4506-T IRS form and requesting the Verification of Non-filing letter.
- Check here if parent(s) have filed, and had their tax documents imported into FAFSA using the IRS Data Retrieval Tool.
- Check here if parent(s) provided 2019 IRS tax return transcript with verification worksheet. Attach IRS tax transcript(s) if the IRS Database match was not used on the FAFSA **OR A SIGNED 2019** 1040 with schedules.
- Check here if parent(s) filed an extension with the IRS and will provide the financial aid office, IRS Form 4868 and all W-2 Forms.

## SECTION C: HIGH SCHOOL COMPLETION STATUS - STUDENT

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Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2021-2022:

- A copy of the student's high school diploma or high school transcript showing the date the diploma was awarded.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

**SECTION D: IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE**

The student must appear in person at Tabor College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, or state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution authorized to receive and review the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

**Identity and Statement of Educational Purpose (To be Signed in the Presence of a Notary)**

If the student is unable to appear in person at Tabor College to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**E. Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal (Print Student’s Name) student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Tabor College for 2021-2022.

\_\_\_\_\_  
(Student’s Signature) (Date) (Student’s ID Number)

NOTARY CERTIFICATE OF ACKNOWLEDGEMENT (for those unable to appear in person)

State of \_\_\_\_\_, City/County of \_\_\_\_\_

On this date of \_\_\_\_\_, before me (notary’s name), \_\_\_\_\_,

Personally appeared (name of person signing this form) \_\_\_\_\_, and

Provided to me on basis of satisfactory evidence of identification (type of government-issued photo ID provided) \_\_\_\_\_ to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal (signature) \_\_\_\_\_

My commission expires on (date) \_\_\_\_\_.

Tabor College In-Person Confirmation & Signature: I certify that the above individual has presented a valid government-issued photo ID and am able to confirm the identity of the student. I have witnessed the student’s signature on this Purpose Statement.

\_\_\_\_\_  
(Tabor College Staff Signature) (Date)

Please Return to:  
Tabor College  
Attn: Financial Aid  
400 S Jefferson, Hillsboro, KS 67063-1799  
Phone: (620) 947-3121 Ext. 1729  
Fax (620) 947-6276